

DESOTO ISD NOTICE TO VENDORS
Conflict of Interest Questionnaire Required by Chapter 176
of the Texas Local Government Code

Effective January 1, 2006, any person or entity (or agent of such person or entity) that contracts or seeks to contract with DeSoto ISD for the sale or purchase of property, goods or services (hereafter referred to as Vendor) is required to file a Conflict of Interest Questionnaire with the District. Each covered person or entity that seeks to or that contracts with DeSoto ISD is responsible for complying with any applicable disclosure requirements. DeSoto ISD will post on its website the completed Questionnaire.

A Vendor qualifies under this statute as having a Conflict of Interest if either of the following criteria is met:

- A district official is employed or has other business relationships (with the Vendor) that result in taxable income.
- A district official receives from the Vendor gifts that aggregate to \$250 or more during the preceding 12 months.

The Conflict of Interest Questionnaire must be filed by the Vendor:

- No later than the seventh business day after the date that the Vendor begins contract discussions or negotiations with the government entity, or submits to the entity an application, response to a request for proposal or bid, correspondence, or other writing related to a potential agreement with the entity.
- The Vendor also shall file an updated Questionnaire not later than September 1 of each year in which a covered transaction is pending and
- The seventh business day after the date of an event that would make a statement in the Questionnaire incomplete or inaccurate.

Note: A Vendor is not required to file an updated Questionnaire if the person had filed an updated statement on or after June 1 but before September 1 of the year.

The Conflict of Interest Questionnaire may be downloaded from the Texas Ethics Commission's website at <http://www.ethics.state.tx.us/whatsnew/conflict.forms.htm>.

Completed forms should be sent to:

DeSoto Independent School District
Attn: Purchasing Department
200 W Parkerville Road
DeSoto, TX 75115

or Uploaded to the DeSoto ISD website
under the Business/Finance Department
Purchasing Section

The Local Government Officers of the DeSoto Independent School District are:

Board of Trustees: Warren Seay, Jr.; Van Stripling; Carl Sherman, Jr.;
Aubrey Hooper; Don Gant; Curt Krohn; Kenzie Moore

Superintendent: Dr. David Harris