

DeSoto Independent School District
2018-2019 Administrative Support Pay Structure

Pay Grade	Job Title	Days		Minimum	Midpoint	Maximum
CAS 01			Hourly	\$12.16	\$14.30	\$16.45
	Receptionist/Workroom Aide	187				
	Office Assistant I - Campus	187				
	Library Assistant	187				
	Copy Room Clerk	207				
	Receptionist - Campus/Dept	187, 192, 226				
CAS 02			Hourly	\$13.86	\$16.31	\$18.76
	Attendance/PEIMS Clerk	197				
	Office Assistant II - Athletics	226				
	Counselor's Secretary - High School	207				
	Counselor's Secretary - Middle School	197				
CAS 03			Hourly	\$15.39	\$18.10	\$20.81
	Bilingual Liaison	207				
	Child Nutrition Program Clerk	197				
	Health Services Facilitator	187				
	Registrar/PEIMS - High School, WINGS	226				
	Assistant Principal's Secretary	207				
	Special Education PEIMS Clerk	226				
	Registrar/PEIMS - High School, WINGS	226				
CAS 04			Hourly	\$16.64	\$19.55	\$22.46
	Administrative Asst I, DAEP Administrator	207				
	Administrative Asst I, Principal Elementary	212				
	Administrative Asst I, Advanced Academics	226				
	Administrative Asst I, Principal Middle School	226				
	Bookkeeper - High School	212				
	Receptionist, Administration	226				
	Plant Services Finance Clerk	260				
	SEMS Clerk	226				
CAS 05			Hourly	\$17.94	\$21.11	\$24.28
	Finance & Accounting System Clerk	226				
	Student Support Services Assistant	226				
	Admin Asst III, Curriculum & Fine Arts	226				
	Admin Asst III, Ex Director of Future Readiness & Accountability	226				
	Admin Asst III, Director of Technology	226				
	Admin Asst III, Instructional Supervisors	226				
	Admin Asst III, Early Childhood Programs	226				

**DeSoto Independent School District
2018-2019 Administrative Support Pay Structure**

Pay Grade	Job Title	Days		Minimum	Midpoint	Maximum
CAS 05 (cont.)			Hourly	\$17.94	\$21.11	\$24.28
	Admin Asst III, CTE	226				
	Admin Asst III, Director of Facility and Energy Management	226				
	Admin Asst III, Child Nutrition	226				
	Admin Asst III, Director of Finance	226				
	Admin Asst III, Director of Plant Services	226				
	Admin Asst III, Parent Engagement & Prof Learning	226				
	Admin Asst III, Curriculum	226				
	Admin Asst III, Ex Director of Special Education	226				
	Admin Asst III, Principal High School	226				
CAS 06			Hourly	\$19.38	\$22.80	\$26.22
	Executive Asst, Assistant Superintendent	226				
	School Nurse - LVN	192				
CAS 07			Hourly	\$21.52	\$25.31	\$29.10
	Specialist, Athletics	226				
	Specialist, Certification	226				
	Specialist, Communications	226				
	Specialist, Payroll & Benefits	226				
	Specialist, Facilities & Transportation	226				
	Specialist, Purchasing	226				
	Specialist, Fixed Assets & Receiving	226				
	Specialist, Substitutes & Leave	226				
	Specialist, Records Management	226				
	Truancy Officer	207				
	State & Federal Programs Specialist	226				
	Specialist, Position Control	226				
CAS 08			Hourly	\$26.24	\$30.88	\$35.52
	Senior Executive Asst, Board of Trustees	226				
	Senior Executive Asst, Superintendent	226				