

DESOTO INDEPENDENT SCHOOL DISTRICT – PURCHASING DEPARTMENT

Notice to Vendors: Conflict of Interest Questionnaire Required by Chapter 176 of the Texas Local Government Code

Effective January 1, 2006, any person or entity (or agent of such person or entity) that contracts or seeks to contract with DeSoto ISD for the sale or purchase of property, goods, or services (hereafter referred to as Vendor) is required to file a Conflict of Interest Questionnaire with the District. Each covered person or entity that seeks to or that contracts with DeSoto ISD is responsible for complying with any applicable disclosure requirements. DeSoto ISD will post on its Web site the completed questionnaires.

A Vendor qualifies under this statute as having a Conflict of Interest if either of the following criteria is met:

- A district official is employed or has other business relationships (with the vendor) that result in taxable income.
- A district official receives from the vendor gifts that aggregate to \$250 or more during the preceding 12 months.

The Conflict of Interest Questionnaire must be filed by the Vendor:

- No later than the seventh business day after the date that the Vendor begins contract discussions or negotiations with the government entity, or submits to the entity an application, response to a request for proposal or bid, correspondence, or other writing related to a potential agreement with the entity.
- The Vendor also shall file an updated questionnaire not later than September 1 of each year in which a covered transaction is pending, *and* the seventh business day after the date of an event that would make a statement in the questionnaire incomplete or inaccurate.

Note: A Vendor is not required to file an updated questionnaire if the person had filed an updated statement on or after June 1, but before September 1 of the year.

The Conflict of Interest Questionnaire may be downloaded from the Texas Ethics Commission's website at http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm

Completed forms should be sent to:

DeSoto Independent School District
Attn: Purchasing Department
200 West Parkerville
DeSoto, Texas 75115

The Local Government Officers of the DeSoto Independent School District are:

Board of Trustees: Don Gant	Rhonda Lemons	Dee Trimble
Sharon Sternes	Don McKinley	Curt Krohn
Kenzie Moore		

Superintendent: Lloyd Treadwell